Agenda 11/20

**[MEETS IN SOUTH SCIENCE 143]**

**3:00 PM - 3:10 PM Check in**

**3:10 PM - 3:30 PM**

**If possible, please bring your laptops**, as we are going to run through the technical details of managing the website, what blogs will look like, posting to the Facebook page, calendar management and share drive access. (This should have at least 20 minutes of the meeting time)

**3:30 PM - 3:55 PM Current Business**

* Talk about winter break and professional development training in January
* Seed money status update from Tyeshia (she will not be at the meeting, but can provide us a written update)
* Go over class schedules for fall/officer changes
* Quickly take a look at the event accountability sheet
* Debrief the info session
* Debrief on the Leadership Conference
  + any useful connections?
  + Ideas for collaborations in future?
  + Let's talk events- what events to SAGES officers want to hold, or what students want to see
  + Fundraising, idea for a Valentine's Ghirardelli Chocolate Sale - must start this ASAP

Valorie is leaving the Institute for STEM Education, will be a potluck for her on 11/23/15 at noon in the Institute Office, a potluck + gifts

**3:55 - 4:00PM Close out**